

Exit interview questionnaire

Employee Name _____ Interview Date _____
Job Title _____ Interviewer name _____

1. What did you like the most about working for this practice?

2. What did you like the least?

3. What was your primary reason for leaving?

4. Would you recommend this practice as a place to work?

Absolutely _____ With reservations _____ Not at all _____ Why? _____

5. How would you rate the on-the-job training you received?

Excellent _____ Good _____ Fair _____ Poor _____ Comments _____

6. How would you describe your workload?

Too heavy _____ About right _____ Too light _____ Comments _____

7. How would you rate your immediate supervisor as a communicator?

Excellent _____ Good _____ Fair _____ Poor _____ Comments _____

8. Did your immediate supervisor recognize and appreciate your accomplishments?

Very much so _____ Somewhat _____ Hardly at all _____ Comments _____

9. Rank the following items on a scale of 1 to 4, with 4 being the highest ranking:

Wages _____ Vacation leave _____ Sick leave _____ Other benefits _____

10. What should be done to improve this practice?
